



Roanoke Catholic School

SINCE 1889

Blending learning with faith and faith with daily life

June 3, 2025

To Whom It May Concern,

It is my distinct pleasure to write this letter of recommendation for Elizabeth Gurney, who served as Roanoke Catholic School's Interim Director of Student Services during the final six weeks of the 2024-2025 school year. This time is among the busiest and most critical for our school community, involving National Honor Society inductions, the finalization of students' college plans, as well as the coordination of our baccalaureate and graduation ceremonies to name a few responsibilities belonging to the Director of Student Services.

Elizabeth stepped into this role with confidence, grace, and an immediate sense of purpose. From her first day, she navigated the demands of the position with a calm professionalism and unwavering commitment. What set her apart, even beyond her organizational skill and leadership ability, was how clearly she was guided by her strong faith and deep love of Catholic education. Her decisions, interactions, and leadership style were consistently rooted in values that reflect the mission of our school.

Elizabeth is a natural leader and a go-getter. She brings clarity, initiative, and heart to everything she does. She built trust quickly with students, families, and faculty, and brought both competence and compassion to her work. Her faith-informed leadership was not only effective, it was inspiring.

I give Elizabeth Gurney my highest recommendation. She would be an invaluable addition to any school community, and while we will miss her greatly, I am confident she will continue to bless the lives of many through her leadership and example.

In Christ,
Megan Potter
Principal and Head of School
Roanoke Catholic School
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